

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
SPECIAL BOARD MEETING
December 7, 2016
6:00 p.m.**

**LOCATION
1191 Main Street, Half Moon Bay, CA 94019**

AGENDA (Tab #1)

1. OPEN SESSION – 6:00 p.m.
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of October 26, 2016 Regular Board Meeting.
 - B. Approval of Vendor Checks #17910-17962 in the amount of \$308,219.54, dated October 1 to October 31, 2016.
 - C. Approval of Payroll Checks #20903-20909 in the amount of \$847.75, dated October 1 to October 31, 2016.
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$149.49, dated October 1 to October 31, 2016.
6. CEREMONIAL
 - A. Oath of Office for Board Members Bruce MacKimmie and JB Cockrell– District Counsel
7. NEW BUSINESS
 - A. Election of Board Officers – Dir. Burke
 - B. Selection of Board Committee Members – Board President
 - C. Selection of Volunteer Liaison – Board President
 - D. Selection California Independent Special Districts Association Liaison – Board President
 - E. Selection of ALS/JPA Liaison – Board President
 - F. Discussion Of Options Available To Board Per Health And Safety Code §13852 To Fill Vacancy On Board Created By Director Rarbacks’s Resignation Effective December 1, 2016, And Direction To Staff On Whether To Call For Special Election Or Proceed With Process To Fill Vacancy By Appointment – Counsel Savaree **(Tab # 2)**
 - G. Review and approve 120 day written notice to Cal Fire requesting the defunding of the Deputy Fire Marshal classification from the Cooperative Fire Programs Fire Protection Reimbursement Agreement 1 CA 6676. Chief Cole **(Tab # 3)**
 - H. Review, Discuss and Consider Amendments to the Coastside Fire Protection District Operating Plan with CalFIRE. Dir. Burke **(Tab # 4)**

8. CONTINUING BUSINESS

- A. New Fire Station 41 Update – Chief Cole
 - 1. Release of Draft EIR (Tab # 5)
- B. Community Facilities District # 29 (101 Avenue Portola, El Granada) (Tab # 6)
 - 1. Public Hearing
 - 2. Motion to Adopt Res. No. 2016-32 Resolution of Formation
 - 3. Motion to Adopt Res. No. 2016-33 Resolution Calling for Special Election

9. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab # 7)
 - * FY1617 October Reserves
 - * FY1617 October Revenue
 - * FY1617 October Expenses
 - * FY1617 October Internal Service Fund Expenses
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) – No Report
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness - No Report
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Cole (Tab # 8)
 - * Truck 41 Replacement Order
 - * September Statistics
 - * PARS Monthly Statement 9/1/16 to 9/30/16

10. CORRESPONDENCE

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: December 2, 2016


Paul Cole, Assistant Chief