

COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
BOARD MEETING
February 27, 2019
6:00 p.m.

LOCATION
1191 Main Street, Half Moon Bay, CA 94019

AGENDA (Tab #1)

1. OPEN SESSION – 6:00 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Stockman
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of January 23, 2019 Board Meeting.
 - B. Approval of Payroll Checks # 21035-21039 in the amount of \$797.68 dated January 1 to January 31, 2019.
 - C. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$144.26, dated January 1 to January 31, 2019.
 - D. Approval of Vendor Checks #19664-19714 in the amount of \$472,181.50 dated January 1 to January 31, 2019.
6. CONTINUING BUSINESS
7. NEW BUSINESS
 - A. Review request from Dream Machines representative Chad Hooker regarding fire protection and support services for the 2019 event. Chief Larkin (Tab #2)
 - B. Station 41 Construction status update (presentation) – Jeff Katz, Project Manager
 - C. Review and Approve Financial Statements and Independent Auditors Report for the year ending June 2018 – Chief Larkin (Tab #3)
 - D. Review and discuss Draft Volunteer Handbook - Chief Larkin (Tab #4)
 - E. Review and discuss Operating Plan – Chief Larkin (Tab #5)

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #6)**
 - * FY1819 January Revenue
 - * FY1819 January Expenses
 - * FY1819 January Internal Service Fund Expenses
 - * FY1819 January Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin **(Tab #7)**
 - * January Statistics
 - * PARS Monthly Statement 1/1/19 to 1/31/19

9. CORRESPONDENCE

- A. Letter from San Mateo County LAFCO regarding Special District selection committee Results **(Tab #8)**

10. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Property: Parcel A located at the corner of Obispo Road and Coronado Street in El Granada, California
Agency Negotiator: Ian Larkin, Jan Gray and Barbara LaVey
Negotiating Parties: Coastside Fire Protection District and Granada Community Services District
Under Negotiation: Terms and price for potential sale of property

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.



Posted: February 22, 2019

Ian Larkin, Fire Chief