

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**July 22, 2020  
6:00 p.m.**

**LOCATION**

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting

<https://us02web.zoom.us/j/85600028349>

Dial by Phone:

+1 669 900 6833

Meeting ID: 856 0002 8349

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org) or (650)726-5213 ext. 100

**AGENDA (Tab #1)**

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie, Director Stockman
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from June 24, 2020 Regular Board meeting.](#)
  - B. [Approval of new Vendor Checks #50141 - 50213 in the amount of \\$677,693.81 dated June 1 to June 30, 2020.](#)
  - C. [Approval of electronic payment to CalPERS in the amount of \\$101,200.08 dated June 1 to June 30, 2020.](#)
  - D. [Approval of Payroll Checks #21109 - 21113 in the amount of \\$923.52, dated June 1 to June 30, 2020.](#)
  - E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$152.99, dated June 1 to June 30, 2020.
6. **CONTINUING BUSINESS**
  - A. Second reading of Ordinance setting fees for services – Chief Cox **(Tab #2)**
    - a. Receive public input

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

b. Motion to approve second reading and adoption of the Ordinance No. 2020-04

B. Weed Abatement. Chief Cox **(Tab #3)**

a. Public Hearing for Weed Abatement

b. Motion to approve Weed Abatement billings

c. Adopt Resolution No. 2020-48; A Resolution of the Board of Directors of Coastside Fire Protection District to Recover Costs of Weed Abatement in the Amount of \$29,178.48 for 58 Parcels

**7. NEW BUSINESS**

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #4)**

\* [FY1920 June Revenue](#)

\* [FY1920 June Expenses](#)

\* [FY1920 June Reserve/Assets](#)

B. Volunteer Committee Report – Dir. Cockrell

C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman

D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie

E. ALS/JPA – Dir. MacKimmie

F. Emergency Preparedness – Dir. Stockman

G. Attorney's Report – Attorney Jean Savaree

H. Fire Chief's Report - Chief Cox **(Tab #5)**

\* [June Statistics](#)

\* [PARS Monthly Statement 6/1/20 to 6/30/20](#)

\* [PARS Annual Report 7/1/19 to 6/30/20](#)

**9. CORRESPONDENCE**

Letter to Mrs. David Lutz from the Board of Directors of the Coastside Fire Protection District **(Tab #6)**

**10. CLOSED SESSION**

A. Conference with Real Property Negotiators (Government Code Section 54956.8):

Property: Lot at California x Etheldore, Parcel Number 037141120

Agency negotiator: Deputy Chief Jonathan Cox

Negotiating parties: Joseph Guntren Trust

Under negotiation: Terms and price for potential purchase of property

**11. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

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REGULAR BOARD MEETING**

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: July 17, 2020