

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

June 23, 2021

LOCATION:

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting was held by teleconference and Zoom video conference. Members of the public were able to participate via Zoom or by phone. Every vote was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

2. ROLL CALL (All participants were present via Zoom or teleconference call.)

Directors Present: President Gary Burke, Vice President J. B. Cockrell,
Director Bruce MacKimmie, Director Steve Stockman, and
Director Cynthia Sherrill.

Cal Fire: Chief Ian Larkin.

Board Secretary: Deputy Chief Jonathan Cox.

Attorney: Jean Savaree.

Admin. Secretary: Jean Headley.

Carlyle (Cid) Young and Michelle Dragony were present via Zoom.

3. PLEDGE OF ALLEGIANCE

Led by President Burke.

4. PUBLIC COMMENT

Carlyle (Cid) Young said that she printed out the portion of the agenda packet regarding the Point Montara Fire Assessment Zone, and the chart that shows the different prices, #10 Mobile Home Park, it says "none currently in the district," but there is a mobile home park on Airport Blvd. in Moss Beach. She also inquired about the cost of fire cameras because Montara Water & Sanitary District is interested in putting one up on Montara Mountain. She expressed a desire for a grand opening at the new Station 41 now that Covid restrictions are lifted. She is also curious to know if the cause of the fire at the Andriotti Barn on Kelly Avenue has yet been determined, and she would like to know how she can get a copy of a report if there is one.

President Burke requested Deputy Chief Cox to follow-up with Ms. Young regarding her comments and questions.

5. CONSENT CALENDAR

- A. Approval of minutes from May 26, 2021 Regular Board Meeting.
- B. Approval of new Vendor Checks #50959-51039 in the amount of \$3,532,623.67 dated May 1 to May 31, 2021 (#50995-50999 & #51000-51004 used for testing).
- C. Approval of electronic payment to CalPERS in the amount of \$112,526.63, dated May 1 to May 31, 2021.
- D. Approval of Payroll Checks #21156-21159 in the amount of \$1,082.22, dated May 1 to May 31, 2021.
- E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$128.15, dated April 1 to April 30, 2021.

Director MacKimmie recused himself from the Consent Calendar.

Minutes Taker Jean Headley read aloud corrections to Item 5A made by Director Cynthia Sherrill.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted to approve the Consent Calendar as amended:

Director Sherrill	Aye
Director Stockman	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie having recused himself.

President Burke indicated that Director Stockman needs to leave to attend another meeting, so Item 8D, Vegetation Management Committee Report, is being moved up on the agenda to be heard next.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS (taken out of order)

D. Vegetation Management Committee Report

Director Stockman indicated it was a very good meeting with Deputy Chief Cox and Director Sherrill, who joined the committee and was very helpful. He updated the Board on the committee's current activities.

The committee discussed weed abatement versus correction notices, as well as the permit process for homeowners to remove eucalyptus trees.

He reported there is a new alert wildlife camera on Montara Mountain. The Pilar Point Harbor camera is still being worked on. He mentioned two articles in the Half Moon Bay Review, one about the San Mateo County Resource Conservation District, and the second about the possibility of removing some eucalyptus trees from the medians in El Granada.

Directors Sherrill, Director MacKimmie, Vice President Cockrell, and Deputy Chief Cox all provided additional comments about things discussed at the meeting.

President Burke praised the committee for the report and said to keep this on the agenda each month.

Director Stockman left the meeting at 6:15 p.m.

6. CONTINUING BUSINESS

A. Update on Vegetation Management Committee Action Plan

This was already covered by Director Stockman.

B. Review PARS Investment Allocation and Approve Changes

Director MacKimmie recused himself from this item.

President Burke provided background on this issue, summarized the Staff Report, and discussed the current plan that the District is under. He recommended that we reduce our category with PARS to 50/50.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to reduce the category that we have with PARS for investment from 50-75% equities to 50-50% (50% equities, 50% fixed income):

Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 3-0-1, with Director MacKimmie having recused himself.

7. NEW BUSINESS

- A. Auditor Services – Approve and Direct Fire Chief to Develop and Solicit Request for Proposals (RFP’s) for new District Financial Auditing Services

Deputy Chief Cox introduced this item and recommended that he be authorized to solicit RFP’s for a new district financial auditing service.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to authorize Deputy Chief Cox to solicit Request for Proposals (RFP’s) for a new District financial auditing service:

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- B. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 2021/2022

1. Public Hearing

President Burke opened the Public Hearing on this item. Hearing no one wishing to speak on this item, he closed the Public Hearing.

2. Motion to Adopt Preliminary Budget for Fiscal Year 2021/2022

Deputy Chief Cox introduced the Preliminary Budget and discussed some of the highlights in the budget.

President Burke indicated the Finance Committee met earlier today and reviewed the Preliminary Budget. He indicated the committee recommended adding \$500,000 to our operational reserves as opposed to our capital reserves in LAIF in order to maintain an operational reserve in excess of 20%.

Vice President Cockrell also provided comments.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to approve the Preliminary Budget for Fiscal Year 2021/2022, with the amendment that the budget will direct an additional \$500,000 to the operational reserves:

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

C. Adopt Resolution No. 2021-14, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2021/2022

Deputy Chief Cox introduced the Resolution and recommended adoption. There was some Board discussion.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-14, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2021/2022:

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

D. Adopt Resolution No. 2021-15, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022

Deputy Chief Cox introduced the Resolution and recommended adoption. There was some Board discussion.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-15, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022:

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- E. Adopt Resolution No. 2021-16, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022

Deputy Chief Cox introduced the Resolution and recommended adoption.

President Burke explained what this is about.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-16, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022:

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

President Burke suggested that in the future, the Board may wish to consider discontinuing the Half Moon Bay FPD Assessment Zone and the Point Montara FPD Assessment Zone as they are a very small portion of our budget.

- F. Adopt Resolution No. 2021-17, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 5 (Moon Ridge)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-17, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 5 (Moon Ridge):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- G. Adopt Resolution No. 2021-18, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 10 (Main Street Apartments – Phase 2)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-18, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 10 (Main Street Apartments – Phase 2):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- H. Adopt Resolution No. 2021-19, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 14 (845 Main & 655 Miramontes)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-19, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 14 (845 Main & 655 Miramontes):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- I. Adopt Resolution No. 2021-20, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-20, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- J. Adopt Resolution No. 2021-21, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-21, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 16 (Seacrest School):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- K. Adopt Resolution No. 2021-22, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 17 (121/141 California)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-22, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 17 (121/141 California):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- L. Adopt Resolution No. 2021-23, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 18 (860 Airport)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-23, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 18 (860 Airport):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- M. Adopt Resolution No. 2021-24, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-24, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 19 (Harbor Village):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- N. Adopt Resolution No. 2021-25, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-25, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 20 (110 Ave. Portola):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- O. Adopt Resolution No. 2021-26, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-26, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- P. Adopt Resolution No. 2021-27, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 22 (Carnoustie, LLC)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-27, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 22 (Carnoustie, LLC):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- Q. Adopt Resolution No. 2021-28, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 23 (169 Princeton Ave.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-28, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 23 (169 Princeton Ave):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- R. Adopt Resolution No. 2021-29, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 24 (400, 404, 408 Belleville)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-29, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 24 (400, 404, 408 Belleville):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- S. Adopt Resolution No. 2021-30, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 25 (925 Main St.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-30, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 25 (925 Main St.):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- T. Adopt Resolution No. 2021-31, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 26 (460 Wavecrest Rd.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-31, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 26 (460 Wavecrest Rd.):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- U. Adopt Resolution No. 2021-32, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 27 (801 Arnold Way)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-32, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 27 (801 Arnold Way)

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- V. Adopt Resolution No. 2021-33, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 28 (1-6 Bloom Ln.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-33, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 28 (1-6 Bloom Ln.):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- W. Adopt Resolution No. 2021-34, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 29 (101 Ave Portola)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-34, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 29 (101 Ave Portola):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- X. Adopt Resolution No. 2021-35, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 30 (481,483,485 Pine)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-35, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 30 (481,483,485 Pine):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- Y. Adopt Resolution No. 2021-36, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 31 (1-19 Pacific Ridge)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-36, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 31 (1-19 Pacific Ridge):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- Z. Adopt Resolution No. 2021-37, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-37, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- AA. Adopt Resolution No. 2021-38, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 33 (195 Ave Cabrillo EG)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-38, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 33 (195 Ave Cabrillo EG):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- BB. Adopt Resolution No. 2021-39, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-39, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

- CC. Adopt Resolution No. 2021-40, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 35 (711 Main St. HMB)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2021-40, Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 35 (711 Main St. HMB):

Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report

President Burke referred to the financial spreadsheets. He indicated that all revenues and expenses are on schedule. He also referred to the PARS report.

- B. Volunteer Liaison Report

Vice President Cockrell said he has no report.

C. Land and Structures Committee Report

Director MacKimmie said the committee is looking into a new Station 44.

Deputy Chief Cox indicated the committee discussed surplus properties and also possible modifications of security at Station 40. We are still awaiting the final sign-off on Station 41.

D. Vegetation Management Committee

Done earlier in this meeting. President Burke officially named Director Sherill as a member of the Vegetation Management Committee.

E. Special Districts Association (SMCO Chapter) Liaison Report

No report.

F. ALS/JPA

No report.

G. FDAC Liaison Report

No report.

H. Emergency Preparedness

Director Sherrill updated the Board on CEAP, CERT, and VOAD activities. She discussed that Jim Holly of the Red Cross is stepping back, and the Red Cross effort on the Coastside will be led by Mike Aconna. She announced the September 18th County Annual Disaster Preparedness Day. Mary Harris of DART, the pilot's organization, is revamping operations plans to adopt changes in line with other airports.

Director Sheriff reported that CERT has been awarded an equipment grant from the Fire Safety Training Institute in excess of \$160,000, as well as a grant from the City of Half Moon Bay to teach 100 individuals in the Spanish-speaking neighborhoods. She also updated the Board on other CERT activities.

I. Attorney's Report

No report.

J. Fire Chief's Report

Deputy Chief Cox reported he met with Public Safety Communications regarding the new CAD system.

He said the crews are continuing to take COVID precautions, and there are no current cases. He indicated that the volunteers will conduct their business meetings in person again, with masks if they have not been vaccinated.

They are nearing completion of the process for people to pay for plan reviews online. They are also working on transitioning our long-term storage out of Pilar Point to a climate-controlled, on-demand system.

He reported they continue to participate in the Fuel Reduction Task Force with Supervisors Horsley and Canepa. And Staff met with the Redistricting Partners regarding the redistricting for the Board seats.

There is one position still open for a Battalion Chief.

He reported the Volunteer Fire Academy will be completed this weekend.

He received an email today that the Pilar Point alert wildfire camera is installed, although it's not yet online.

He said Stations 40 and 44 have had their Fire Station Alerting Systems replaced. We have received a reimbursement from the FireNet 6 organization that covers about 50% of the cost.

The two new Pierce engines have been ordered and will be here by the end of the next fiscal year. He said the new Training 10 Vehicle is being outfitted as well as the two new Battalion Chief vehicles.

He showed a photo of outgoing Director McShane receiving her proclamation and flowers.

Chief Larkin added that there is a camera on Point Montara Mountain that is visible from the public site and will be added into the system.

Chief Larkin publicly recognized Deputy Chief Cox as today he was awarded a CalFire Directors Award for his leadership in the rollout and implementation of the Zone Haven Platform in San Mateo County.

President Burke reminded the Board about the CSDA Leadership Academy Conference to be held in Sacramento on September 26-29th. He

said he plans to attend and said if any other Board members wish to attend, they should let Staff know.

President Burke indicated the July meeting may be canceled.

President Burke said he is hoping that we can return to in-person meetings. Cid Young asked if in-person meetings are resumed, could some people still attend via Zoom, and President Burke said he thinks so.

9. CORRESPONDENCE

A. E-mail from Cid Young

No discussion.

10. ADJOURNMENT

President Burke adjourned the Board to Closed Session at 7:03 p.m.

11. CLOSED SESSION

A. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(d)(2)]: Seven Cases

12. REPORT ON ACTION TAKEN IN CLOSED SESSION

President Burke brought the Board back into Open Session at 7:33 p.m. and reported that no action was taken in Closed Session.

13. ADJOURNMENT

President Burke adjourned the meeting at 7:33 p.m.

Respectfully submitted,


Deputy Chief Jonathan Cox, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

President Burke requested Deputy Chief Cox to follow-up with Ms. Young regarding her comments and questions during Public Comment.

ON MOTION by Vice President Cockrell, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted to approve the Consent Calendar as amended. Motion passed 4-0-1, with Director MacKimmie having recused himself.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to reduce the category that we have with PARS for investment from 50-75% equities to 50-50% (50% equities, 50% fixed income). Motion passed 3-0-1, with Director MacKimmie having recused himself.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to authorize Deputy Chief Cox to solicit Request for Proposals (RFP's) for a new District financial auditing service. Motion passed 4-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to approve the Preliminary Budget for Fiscal Year 2021/2022, with the amendment that the budget will direct an additional \$500,000 to the operational reserves. Motion passed 4-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-14, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2021/2022. Motion passed 4-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-15, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022. Motion passed 4-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2021-16, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022. Motion passed 4-0.

President Burke suggested that in the future, the Board may wish to consider discontinuing the Half Moon Bay FPD Assessment Zone and the Point Montara FPD Assessment Zone as they are a very small portion of our budget.

ON MOTIONS by President Burke, seconded by Vice President Cockrell, by Roll Call Votes, the Board voted unanimously to adopt Resolution Nos. 2021-17 through 2021-40,

Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities
District Nos. 5, 10, and 14 through 35. Motions passed 4-0.