

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**August 25, 2021
6:00 p.m.**

LOCATION

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/86510202252>

One tap mobile

+1 (669) 900-6833

Meeting ID: 865 1020 2252

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA ([Tab #1](#))

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from June 23, 2021 Regular Board meeting.](#)
 - B. [Approval of Vendor Checks #51040-51113 in the amount of \\$1,864,915.61 dated June 1 to June 30, 2021.](#)
 - C. [Approval of electronic payment to CalPERS in the amount of \\$112,526.63 dated June 1 to June 30, 2021.](#)
 - D. [Approval of Payroll Checks #21160-21163 and DD in the amount of \\$1,392.17, dated June 1 to June 30, 2021.](#)
 - E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$230.68, dated June 1 to June 30, 2021.](#)
 - F. [Approval of minutes from July 21, 2021 Special Board meeting.](#)

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- G. [Approval of Vendor Checks #51114-51173 in the amount of \\$175,150.98 dated July 1 to July 31, 2021](#)
- H. [Approval of electronic payment to CalPERS in the amount of \\$116,043.91 dated July 1 to July 31, 2021.](#)
- I. [Approval of Payroll Checks #21164-21167 and DD in the amount of \\$1,082.24 dated July 1 to July 31, 2021.](#)
- J. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$179.98, dated July 1 to July 31, 2021.](#)

6. CONTINUING BUSINESS

- A. Update on Vegetation Management Action Plan – Director Stockman **(Tab #2)**
- B. Discuss Section 115 Retirement Prefunding Investment Options – Director Burke **(Tab #3)**

7. NEW BUSINESS

- A. Presentation on the District Elections from Paul Mitchell of Redistricting Partners – Chief Cox
- B. On-Call Architecture and Engineering Services – Approve and Direct Fire Chief to develop and solicit Request for Proposal (RFP) for new District Architecture and Engineering Service. – Chief Cox **(Tab #4)**
- C. Review, Discuss and Approve the Surplus of a Equipment and Vehicle – Chief Cox **(Tab #5)**
- D. Review and Approve Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Roll-forward Valuation Dated July 2, 2021 for Valuation Date June 30, 2019 and Measurement Date June 30, 2020 For Fiscal Year-End June 30, 2021 – Chief Cox **(Tab #6)**
 - 1. Adopt Resolution No. 2021-42; Resolution Accepting July 2, 2021 Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Prepared by Total Compensation Systems, Inc.
- E. Review and Approve Fixing Employer Health Contribution for retired 001 Represented Safety Members, Retired 002 Non Represented Safety Members, and 003 Non Represented Miscellaneous Members. – Chief Cox **(Tab #7)**
 - 1. Adopt Resolution 2021-43; Resolution Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization.
 - 2. Adopt Resolution 2021-44, Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization.
 - 3. Adopt Resolution 2021-45, Fixing the Employer Contribution Under the Public Employees’ Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization.

8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS

- A. Finance Committee Report – Dir. Burke **(Tab #8)**
 - [CalPERS Safety Plan Annual Valuation Report as of June 30, 2020](#)
 - [CalPERS Miscellaneous Plan Annual Valuation Report as of June 30, 2020](#)
 - [FY20-21 June Revenue](#)
 - [FY20-21 June Expenses](#)

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- [FY20-21 June Reserve/Assets](#)
 - [FY21-22 July Revenue](#)
 - [FY21-22 July Expenses](#)
 - [FY21-22 June Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Stockman
- I. CERT Report – Dir. Sherrill
- J. Attorney’s Report – Attorney Jean Savaree
- K. Fire Chief’s Report - Chief Cox (**Tab #9**)
- [June / July Statistics](#)
 - [PARS Monthly Statement to 6/1/21 to 6/30/21](#)
 - [PARS Annual Statement FY20/21 7/1/2020-6/30/2021](#)
 - [PARS Monthly Statement to 7/1/21 to 7/31/21](#)

9. CORRESPONDENCE

- A. [Brina and Adora Cloherty](#)
- B. [Susan Casey](#)

10. ADJOURNMENT

11. CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(d)(2)]: Two Cases
- B. Conference with Real Property Negotiators (Government Code Section 54956.8):
Property: Lot at California x Etheldore, Parcel Number 037141120
Agency negotiator: Deputy Chief Jonathan Cox
Negotiating parties: Joseph Guntren Trust
Under negotiation: Terms and price for potential purchase of property

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

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Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief

Posted: August 20, 2021