

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**April 27, 2022
6:00 p.m.**

LOCATION

Pursuant to California Government Code 54953 (AB 361), at its most recent meeting, the Fire Board adopted a Resolution directing that this meeting shall be held remotely by Zoom teleconference/videoconference to protect against the imminent threat of COVID-19 transmission. The public is invited to attend and participate via Zoom or telephone.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA (Tab #1)

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from March 3, 2022 Special Board meeting.](#)
 - B. [Approval of minutes from March 8, 2022 Special Board meeting.](#)
 - C. [Approval of minutes from March 23, 2022 Regular Board meeting.](#)
 - D. [Approval of Vendor Checks #51668-51741 in the amount of \\$637,762.00 dated March 1, 2022 to March 31, 2022.](#)
 - E. [Approval of electronic payment to CalPERS in the amount of \\$116,043.91 dated March 1 to March 31, 2022.](#)
 - F. [Approval of Payroll Checks #21190-21193 and DD in the amount of \\$1,375.60, dated March 1 to March 31, 2022 \(pay period 2/2022.\)](#)
 - G. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$247.24, dated March 1 to March 31, 2022 \(pay period 2/2022.\)](#)
6. **CONTINUING BUSINESS**
 - A. Weed Abatement – Chief Armstrong (Tab #2)

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1. Public Hearing for Property Owners having any objections to the proposed removal of such weeds.
2. A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute an Agreement with Steve Melo, Inc. for Weed Abatement Services.
 - i. Adopt Resolution No. 2022-12; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute an Agreement with Steve Melo, Inc. for Weed Abatement Services.

7. NEW BUSINESS

- A. Approval of one of the two following resolutions presented for Board consideration in this item thereby authorizing continued teleconferencing Board meetings or hybrid Board meetings – Chief Armstrong ([Tab #3](#))
 1. Resolution Authorizing Remote Meetings - Adopt Resolution No. 2022-13; Resolution of the Coastside Fire Protection District Board of Directors Finding that Meetings of the Board of Directors via Teleconference Protects Against the Ongoing and Imminent Health and Safety Risks Posed by Covid-19 and Determining that all such Meetings will Continue to be by Teleconference Pursuant to California Government Code Section 54953(e)
 2. Resolution Authorizing Hybrid Meetings – Adopt Resolution No. 2022-13; Resolution of the Coastside Fire Protection District Board of Directors Finding that Meetings of the Board of Directors via Hybrid Format Protects Against the Ongoing and Imminent Health and Safety Risks Posed by Covid-19 and Determining that all such Meetings will Continue to be held in Hybrid Format to Allow Attendance in Person or Remotely Pursuant to California Government Code Section 54953(e)
- B. Community Facilities District No. 36 (Harbor Village RV Park, 100 Capistrano Road, Half Moon Bay, CA 94019) – Chief Armstrong ([Tab #4](#))
 1. Public Hearing
 2. Resolution No. 2022-14; A Resolution of Formation of the Coastside Fire Protection District Community Facilities District No. 36, Authorizing the Levy of a Special Tax Within the District, Preliminarily Establishing an Appropriations Limit for the District and Submitting Levy of the Special Tax and the Establishment of the Appropriations Limit to the Qualified Electors of the District
 3. Resolution No. 2022-15; A Resolution Calling a Special Election for the Levy of a Special Tax and the Establishment of an Appropriations Limit for Coastside Fire Protection District Community Facilities District No. 36.
- C. Review and Approve Recommendation to Award Contract for one (1) Type-1 Fire Engine to Golden State Fire Apparatus, Inc. in an Amount not to Exceed \$938,524.38 – Chief Armstrong ([Tab #5](#))
- D. Review and Approve Recommendation to Award Contract for one (1) Type-3 BME Fire Engine to Golden State Fire Apparatus, Inc. in an Amount not to Exceed \$474,069.23 - Chief Armstrong ([Tab #6](#))

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke ([Tab #7](#))
 - [FY21-22 March Revenue](#)
 - [FY21-22 March Expenses](#)

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- [FY21-22 March Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Sherrill
- I. CERT Report – Dir. Sherrill
- J. Attorney’s Report – Attorney Jean Savaree
- K. Fire Chief’s Report - Chief Armstrong (**Tab #8**)
 - [March Statistics](#)
 - [PARS Monthly Statement to 3/1/22 to 3/31/22](#)

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief

Posted: April 22, 2022