

**COASTSIDE FIRE PROTECTION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING**

**January 12, 2022**

**LOCATION:**

Pursuant to Governor Newsom's Executive Order N-29-20,  
the meeting was held by teleconference and Zoom video conference.  
Members of the public were able to participate via Zoom or by phone.  
Every vote was done by Roll Call Vote.

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

**2. ROLL CALL (All participants were present via Zoom or teleconference call.)**

Directors Present: President Gary Burke, Vice President J. B. Cockrell (joined the meeting at 6:07 p.m.), Director Steve Stockman, and Director Cynthia Sherrill.

Absent: Director Bruce MacKimmie

Board Secretary: Deputy Chief Jonathan Cox.

Cal Fire: Fire Chief Nate Armstrong.  
Battalion Chief/Fire Marshal Gary Silva.

Attorney: Jean Savaree.

Admin. Secretary: Melissa Cardinale.

Also on the Zoom call were Jacob Thompson-Fisher and Joe Armenta from Redistricting Partners.

**3. PLEDGE OF ALLEGIANCE**

President Burke dispensed the Pledge of Allegiance.

**4. PUBLIC COMMENT**

No public comment.

**5. CONTINUING BUSINESS**

A. Redistricting the District.

1. Public Hearing on District Map Drawing: Presentation From Redistricting Partners and Hearing to Receive Input From the

Community Regarding the Coastside Fire Protection District's  
Transition from an "At-Large" to a "By-District" Election System  
and Alignment of District Lines.

Deputy Chief Jonathan Cox indicated this is the first of five public meetings that will be held. This meeting is an informational meeting with a presentation from Redistricting Partners to discuss the process. A new District map is to be approved by April 17, 2022 and will be in effect before the November 2022 election.

Jacob Thompson-Fisher from Redistricting Partners presented the introductory presentation to discuss the 2021-2022 redistricting of the District. The presentation contained a range of topics and the technical aspects of the redistricting process.

The total population in the District is 24,235. An ideal district size (5 districts) is 4,847 per district. He presented the overview of the 2020 Census.

The timeline and hearings were presented. The next steps will be drafting maps and discussing Board priorities. Common priorities include city boundaries and neighborhoods. In February, three draft maps will be presented for review and comments. In March, the draft maps from February will be reviewed. Changes can be made up to one week prior to final adoption. In April, the Board will vote on a final map with no additional changes.

Questions/feedback from the Board included:

Director Sherrill asked if the population numbers are defined to the cities. She indicated it would be helpful to show how each community boundary correlates with the per district numbers.

Mr. Thompson-Fisher indicated they are hesitant to do any preliminary mapping or study until after the first two public hearings have been held.

Director Stockman asked if we will be able to move the lines around on the draft maps if one area had a higher population and you wanted to divide it in half. He also asked if there are common questions that come up during this process.

Mr. Thompson-Fisher indicated yes, it will be updated live, and you will see how it shifts the numbers and demographics around it. He said there are questions to counsel about the necessity of conversion, which ethnic subgroups or protected classes we will have to contend with in the

District, questions about neighborhoods, what additional information Redistricting Partners can provide, and anything else the Board wants them to take into account during the mapping.

President Burke asked if El Granada has absolute boundaries. He asked if the map presented was a map of the territory of the District. He also asked for something in writing that would outline the process for Board members being assigned to districts and when their election date would be.

Mr. Thompson-Fisher indicated he used the term city interchangeably with what the census calls a census designated place. With respect to Montara, maybe Moss Beach, and El Granada, they are not incorporated. They are considered communities and then those communities have their borders defined by the census according to a preponderance of persons within a census block using the city name in their address. A lot of self-definition goes into those community boundaries if they are not incorporated. Mr. Thompson-Fisher indicated the map shown in the presentation is a map of the District. He will prepare a document outlining the election process for Board members from the districts.

Deputy Chief Jonathan Cox indicated the presentation can be found on the District's website on the separate page for redistricting. The website also includes news releases to advise the public of the five meetings, and the recording from this meeting will be on the website.

President Burke indicated the District has a few areas that do not have resident populations but have large numbers of people visiting. The Harbor District has boats and people in there at all times, and the Ritz Carlton has a lot of visitors. He asked if those type of visitors are taken into consideration in designing the districts.

Mr. Thompson-Fisher indicated they balance based on population on the evening of April 1, 2020. The census tells them what to use to balance population. Those numbers are not perfectly accurate to the exact number of persons at an address at a specific time. When there isn't a population balance question at hand, for example, Princeton Harbor, you are not going to have a population problem to balance there because there won't be a large population recorded there. Then it becomes the Board's discretion if they want to put the Ritz Carlton in a district separate from Princeton Harbor because you want to balance that across two different Board members' areas. As established in the administrative section, nothing about where we draw the lines has to do with how you run the District.


Director Sherrill asked if all five Board members could still govern on an at-large basis as they do now and if they need to live in the district.

Mr. Thompson-Fisher indicated the Board member can choose to vote and act on behalf of the entire jurisdiction, and they must live in the district they are elected from.

**6. ADJOURNMENT**

President Burke adjourned the meeting at 6:36 p.m.

Respectfully submitted,

  
Jonathan Cox (Apr 12, 2022 10:18 PDT)

Apr 12, 2022

Deputy Chief Jonathan Cox, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

None.

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Final Audit Report

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