

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**May 25, 2022  
6:00 p.m.**

**Note: This is a hybrid meeting, attendance is possible both in person and virtually.**

**LOCATION**

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019  
and

*Pursuant to California Government Code 54953 (AB 361), at its most recent meeting, the Fire Board adopted a Resolution directing that this meeting shall be held remotely by Zoom teleconference/videoconference to protect against the imminent threat of COVID-19 transmission. The public is invited to attend and participate via Zoom or telephone.*

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1( 669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from April 13, 2022 Special Board meeting.](#)
  - B. [Approval of minutes from April 27, 2022 Regular Board meeting.](#)
  - C. [Approval of Vendor Checks #51742- 51816 in the amount of \\$2,174,187.78 dated April 1, 2022 to April 30, 2022.](#)
  - D. [Approval of electronic payment to CalPERS in the amount of \\$116,043.91 dated April 1 to April 30, 2022.](#)
  - E. [Approval of Payroll Checks #21194-21197 and DD in the amount of \\$1,375.57 dated April 1 to April 30, 2022 \(pay period 3/2022.\)](#)
  - F. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$247.27, dated April 1 to April 30, 2022 \(pay period 3/2022.\)](#)
6. **CONTINUING BUSINESS**

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
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- A. Review and Discuss Draft Program Update for Fire Station 44 Replacement Feasibility Study – Chief Cox ([Tab #2](#))
- B. Community Facilities District No. 36 (Harbor Village RV Park, 100 Capistrano Road, Half Moon Bay, CA 94019) – Chief Cox ([Tab #3](#))
  - 1. [Motion to Adopt Resolution No. 2022-16](#); A Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien
  - 2. [Motion to Adopt Ordinance No. 2022-02](#); An Ordinance Levying Special Taxes with Community Facilities District No. 36 (Harbor Village RV Park, 100 Capistrano Road, Half Moon Bay, CA 94019).
- C. Weed Abatement – Chief Cox ([Tab #4](#))
  - 1. Motion to Adopt Resolution No. 2022-17; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance
- D. Discuss Potential Uses for the Southern Portion of Land at Fire Station 41 (555 Obispo) – President Burke

**7. NEW BUSINESS**

- A. Resolution finding that meetings of the Board of Directors via Teleconferencing protect against the ongoing and imminent Health and Safety Risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Sections 54953(e) – Chief Cox ([Tab #5](#))
  - 1. Motion to Adopt Resolution No. 2022-18; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e)
- B. Review and Discuss Updates to the 2021 Strategic Business Plan – President Burke ([Tab #6](#))

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke ([Tab #7](#))
  - [FY21-22 April Revenue](#)
  - [FY21-22 April Expenses](#)
  - [FY21-22 April Reserve/Assets](#)
  - [Review and Discuss CFPD Letter in response to May revise-excess ERAF Trailer Bill Language](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Sherrill
- I. CERT Report – Dir. Sherrill
- J. Attorney's Report – Attorney Jean Savaree
- K. Fire Marshals Report – Chief Silva
- L. Fire Chief's Report - Chief Cox ([Tab #8](#))

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- [April Statistics](#)
- [PARS Monthly Statement to 4/1/22 to 4/30/22](#)

**9. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: May 20, 2022