

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

PUBLIC MEETING NOTICE & AGENDA

**March 27, 2024
4:00 p.m.**

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: <https://us02web.zoom.us/j/87418487303>

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 874 1848 7303

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA ([Tab #1](#))

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from January 24, 2024 Board Regular meeting](#)
 - B. [Approval of Vendor Checks #56244-56328 in the amount of \\$2,592,563.70 dated February 1 to February 29, 2024](#)
 - C. [Approval of Payroll Checks #21266-21268 in the amount of \\$1,253.46 dated February 1 to February 29, 2024 \(pay period 1/2024.\)](#)
 - D. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$207.65 dated February 1 to February 29, 2024 \(pay period 1/2024.\)](#)

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6. CONTINUING BUSINESS

- A. Consideration and Approval of a Resolution of the Board of Directors of the Coastside Fire Protection District Approving an Amendment to Contract between the Board of Administration California Public Employee's Retirement and the Board of Directors Coastside Fire Protection District and Authorizing the Execution of a Certification of Final Action of Governing Board - Savaree ([Tab# 2](#))
 - 1. Open and Close Public Hearing
 - 2. Motion to Approve Resolution 2024-06 Authorizing an Amendment to the Contract
 - 3. Motion to Approve Certification of Final Action of the Governing Board.
- B. Review, Discuss and Award Public Works Project for Fire Station 40 Crew Bathroom Repairs – Chief Cox ([Tab# 3](#))
- C. District Fee Ordinance No. 2024-01 – Savaree ([Tab# 4](#))
 - 1. Public Hearing
 - 2. Second Reading and Adoption of Ordinance No. 2024-01; An Ordinance of the Board of Directors of the Coastside Fire Protection District Amending the District Fee Schedule to Increase, Modify, and Establish Fees for the Coastside Fire Protection District

7. NEW BUSINESS

- A. Discussion and Direction Regarding Review of Pending Legislative – Savaree ([Tab# 5](#))
- B. Review, Discuss and Adopt Resolution No. 2024-07; Approving the Purchase of Twelve (12) Self-Contained Breathing Apparatus (SCBA) systems from All Star Fire Equipment, Inc. – Chief Cox ([Tab# 6](#))
- C. Review, Discuss and Consider for Approval the Issuance of a Bid Request for thirty-six (36) Bendix King BKR9000 Portable Radios, and Accessories – Chief Cox ([Tab# 7](#))
- D. Recognize Fire Captain Joe Santos for his Years of Service to the District – Chief Cox ([Tab# 8](#))
- E. Adopt Resolution No. 2024-08; Approving Financial Statements and Independent Auditors Report for the year ending June 30, 2023 – Cox ([Tab# 9](#))
- F. Consider for Approval a Resolution Declaring Seasonal Weeds a Public Nuisance – Chief Cox ([Tab# 10](#))
 - 1. Adopt Resolution No. 2024-09; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance
- G. Discuss and Consider Approval of Resolution No. 2024-10 Authorizing CAL FIRE to Purchase Fuel on Behalf of Coastside Fire District – Chief Cox ([Tab# 11](#))

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell ([Tab# 12](#))
 - [FY23/24 February Revenue](#)
 - [FY23/24 February Expenses](#)
 - [FY23/24 February Reserves/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney's Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. Fire Chief's Report - Chief Cox ([Tab# 13](#))

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- [February 2024 Statistics](#)
- [PARS Monthly Statement for 2/1/2024 to 2/29/2024](#)

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief

Posted: March 22, 2024