

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**August 22, 2018  
6:00 p.m.**

**LOCATION  
1191 Main Street, Half Moon Bay, CA 94019**

**AGENDA (Tab #1)**

1. OPEN SESSION – 6:00 pm
2. ROLL CALL  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,  
Director Stockman
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - A. Approval of minutes of July 25, 2018 Regular Board Meeting.
  - B. Approval of Vendor Checks #19328-19371 in the amount \$177,527.68 dated July 1 to July 31, 2018.
  - C. Approval of Payroll Checks #21005-21009 in the amount of \$692.62 dated July 1 to July 31, 2018.
  - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$114.75, dated July 1 to July 31, 2018.
6. NEW BUSINESS
  - A. Community Facilities District No. 32 (1400 South Cabrillo Highway, Half Moon Bay) Chief Larkin (Tab #2)
    1. Motion to adopt Res. No 2018-29; Resolution of Intention to Form Community Facilities District No. 32 (1400 South Cabrillo Highway, Half Moon Bay)
  - B. Community Facilities District No. 33 (195 Avenue Cabrillo, El Granada) Chief Larkin (Tab #3)
    1. Motion to adopt Res. No 2018-30; Resolution of Intention to Form Community Facilities No.33(195 Avenue Cabrillo, El Granada)
  - C. Approve second amendment to the Professional Architectural and Engineering Consultant service agreement with Jeff Katz Architectural Corporation, Station 41 Architectural services – Attorney Savaree (Tab #4)
    1. Motion to adopt Res. No 2018-31; Resolution to approve the second amendment to Professional Architectural and Engineering Consultant service agreement with Jeff Katz Architectural Corporation, Station 41 Architectural services
7. BOARD OF DIRECTORS AND CHIEFS' REPORTS
  - A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab #5)
    - \* FY1819 July Reserves
    - \* FY1819 July Revenue
    - \* FY1819 July Expenses

- \* FY1819 July Internal Service Fund Expenses
  - \* FY1819 July Reserve/Assets
  - B. Volunteer Committee Report – Dir. Cockrell
  - C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
  - D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
  - E. ALS/JPA – Dir. MacKimmie
  - F. Emergency Preparedness – Dir. Stockman
  - G. Attorney’s Report – Attorney Jean Savaree
  - H. Fire Chief’s Report - Chief Larkin (**Tab #6**)
    - \* July Statistics
    - \* PARS Monthly Statement 7/1/18 to 7/31/18
8. CORRESPONDENCE
9. CLOSED SESSION:
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 549556.8) Property: New C1 Subdivision and 531 Obispo Road (Existing Fire Station 41)  
 Agency Negotiator: Ian Larkin  
 Negotiation Parties: Coastside Fire Protection District and Potential Purchasers  
 Under Negotiation: Terms and price for potential sale of property

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: August 17, 2018

  
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 Ian Larkin, Fire Chief