

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**May 27, 2020  
6:00 p.m.**

**LOCATION**

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/82886863380>

**Dial by Phone:**

+1 669 900 6833

Meeting ID: 828 8686 3380

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org) or (650)726-5213 ext. 100

**AGENDA (Tab #1)**

**1. OPEN SESSION** – 6:00 pm

**2. ROLL CALL**

President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie, Director Stockman

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

**5. CONSENT CALENDAR**

- A. [Approval of minutes from April 22, 2020 Regular Board meeting.](#)
- B. [Approval of new Vendor Checks #50008 - 50084 in the amount of \\$681,260.57 dated April 1 to April 30, 2020.](#)
- C. [Approval of electronic payment to CalPERS in the amount of \\$101,200.08 dated April 1 to April 30, 2020.](#)
- D. [Approval of Payroll Checks #21099 - 21103 in the amount of \\$577.20, dated April 1 to April 30, 2020 \(Note: payroll checks #21094 - 21098 voided by ADP.\)](#)

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- E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$95.60, dated April 1 to April 30, 2020.

**6. CONTINUING BUSINESS**

- A. Community Facilities District No. 22 Annexation No. 1 (Carnoustie Phase 4, Half Moon Bay) - Chief Cox **(Tab #2)**
  - a. [Motion to Adopt Resolution No. 2020-17](#); A Resolution Declaring Results of Special Annexation Election, And Directing Recording of Amended Notice of Special Tax Lien
  - b. [Motion to Adopt Ordinance No. 2020-02](#); An Ordinance of the Coastside Fire Protection District Levying Special Taxes within certain Territory Annexed to Coastside Fire Protection District Community Facilities District No. 22 (CFD No. 22)
- B. Weed Abatement – Chief Cox **(Tab #3)**
  - a. Public Hearing for Weed Abatement – for property owners having any objections to the proposed removal of such weeds
  - b. [Motion to Adopt Resolution No. 2020-18](#); A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance
- C. A Resolution of the Board of Directors of the Coastside Fire Protection District Approving A Contract With California Department of Forestry and Fire Protection (CAL FIRE) to Provide Fire and Emergency Services to the Coastside Fire Protection District From July 1, 2020 to June 30, 2027 - Chief Cox **(Tab #4)**
  - a. [A Motion to Adopt Resolution No. 2020-46](#) A Resolution of the Board of Directors of the Coastside Fire Protection District Approving A Contract With California Department of Forestry and Fire Protection (CAL FIRE) to Provide Fire and Emergency Services to the Coastside Fire Protection District From July 1, 2020 to June 30, 2027.
- D. [Presentation of Information Report Regarding Fire Station #44](#) – Chief Cox **(Tab #5)**

**7. NEW BUSINESS**

- A. [Discuss Proposed Updates to Fees](#) – Chief Cox **(Tab #6)**
- B. [Adjustment of Board Compensation](#) – Chief Cox **(Tab #7)**
  - a. Public Hearing to Consider Amendment of District Ordinance Setting Compensation for Board Members to Increase Per Meeting Compensation to \$167.50, Not to Exceed Two Meetings A Month for A Maximum Monthly Compensation of \$335.00
  - b. Introduction And First Reading for Ordinance and Setting Time for Second Reading and Adoption on June 24, 2020.
- C. [Review and Discuss Proposed District Signage Policy](#) – Director Burke **(Tab #8)**
- D. [Review, Discuss and Approve the Surplus of Equipment](#) – Chief Cox **(Tab #9)**
- E. [Adopt Res. No. 2020-19](#); Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2020-2021. Chief Larkin **(Tab #10)**

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- F. [Adopt Res. No. 2020-20](#); Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021. Chief Larkin **(Tab #11)**
- G. [Adopt Res. No. 2020-21](#); Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021. Chief Larkin **(Tab #12)**
- H. [Adopt Resolution No. 2020-22](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 5 (Moon Ridge) **(Tab #13)**
- I. [Adopt Resolution No. 2020-23](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 10 (Main Street Apartments – Phase 2) **(Tab #14)**
- J. [Adopt Resolution No. 2020-24](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 14 (845 Main & 655 Miramontes) **(Tab #15)**
- K. [Adopt Resolution No. 2020-25](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale) **(Tab #16)**
- L. [Adopt Resolution No. 2020-26](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 16 (Seacrest School) **(Tab #17)**
- M. [Adopt Resolution No. 2020-27](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 17 (121/141 California) **(Tab #18)**
- N. [Adopt Resolution No. 2020-28](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 18 (860 Airport) **(Tab #19)**
- O. [Adopt Resolution No. 2020-29](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 19 (Harbor Village) **(Tab #20)**
- P. [Adopt Resolution No. 2020-30](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 20 (110 Ave. Portola) **(Tab #21)**
- Q. [Adopt Resolution No. 2020-31](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand) **(Tab #22)**
- R. [Adopt Resolution No. 2020-32](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 22 (Carnoustie, LLC) **(Tab #23)**
- S. [Adopt Resolution No. 2020-33](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 23 (169 Princeton Ave.) **(Tab #24)**
- T. [Adopt Resolution No. 2020-34](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 24 (400, 404, 408 Belleville) **(Tab #25)**

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- U. [Adopt Resolution No. 2020-35](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 25 (925 Main St.) **(Tab #26)**
- V. [Adopt Resolution No. 2020-36](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 26 (460 Wavecrest Rd.) **(Tab #27)**
- W. [Adopt Resolution No. 2020-37](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 27 (801 Arnold Way) **(Tab #28)**
- X. [Adopt Resolution No. 2020-38](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 28 (1-6 Bloom Ln.) **(Tab #29)**
- Y. [Adopt Resolution No. 2020-39](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 29 (101 Ave Portola) **(Tab #30)**
- Z. [Adopt Resolution No. 2020-40](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 30 (481,483,485 Pine) **(Tab #31)**
- AA. [Adopt Resolution No. 2020-41](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 31 (1-19 Pacific Ridge) **(Tab #32)**
- BB. [Adopt Resolution No. 2020-42](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy) **(Tab #33)**
- CC. [Adopt Resolution No. 2020-43](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 33 (195 Ave Cabrillo EG) **(Tab #34)**
- DD. [Adopt Resolution No. 2020-44](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB) **(Tab #35)**
- EE. [Adopt Resolution No. 2020-45](#); Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 35 (719 Main St. HMB) **(Tab #36)**

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #37)**
  - \* [FY1920 April Revenue](#)
  - \* [FY1920 April Expenses](#)
  - \* [FY1920 April Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney’s Report – Attorney Jean Savaree
- H. Fire Chief’s Report - Chief Cox **(Tab #38)**
  - \* [March and April Statistics](#)
  - \* [PARS Monthly Statement 4/1/20 to 4/30/20](#)

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**9. CORRESPONDENCE**

**10. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: May 22, 2020